

## Troop 246 Expense Reimbursement Form

**Name:** \_\_\_\_\_  
**Date:** \_\_\_\_\_  
**Event:** \_\_\_\_\_  
**Date of Event:** \_\_\_\_\_

<u>Expense Category:</u>	<u>Amount</u>
600 Troop Meeting Supplies	_____
605 Court of Honor Supplies	_____
610 Activity Expenses	_____
620 Awards, Badges, Insignia	_____
622 Adult Leader Recognition	_____
625 Webelos Watch	_____
630 Campout Expenses	_____
635 Pancake Breakfast	_____
640 Uniform Expense	_____
645 Donations Expense	_____
655 Equipment	_____
660 Program Materials	_____
665 Training	_____
668 Website	_____
680 Summer Camp Expense	_____
690 Fundraiser Prizes	_____
650 Miscellaneous Expense (please explain below)	_____
_____	_____
_____	_____
Total Expense	_____
Less: Income submitted for Event:	_____
<b>Total Reimbursement</b>	_____

**Receipts must be attached for all expenses.**